

# Wine Club FAQ's

# Which wine club package did I sign up for?

Sign in with your email address and password and click on 'My Account and select 'My Portal'. Then select 'My Wine Club' from the left-hand side to view your membership details.

## Can I change which pack I am subscribed to?

Yes, it's very easy to change to another pack. Sign into your portal at crawfordriverwines.com and go to 'My Wine Club' section. On the right hand-side you will see the pack you are signed up for. Click on 'View' to expand your options. Click on 'Update Details' and then 'Change Order'. Simply select the pack you would like, and press save.

You can also make this request via email: orders@crawfordriverwines.com or phone: 0487 788 897

#### When will my credit card be charged?

Credit cards will be processed 2 days prior to shipping, (February, May, July, November). We will notify you by email before we begin processing credit cards.

#### When will the next package be shipped?

All shipping will commence in the second week of the month that the shipments occur (February, May, July, November).

#### Can the courier leave my wine on my porch?

Please include any special instructions in the shipping section of the checkout process. All wines will be delivered to your home or office via Australia Post or courier during normal business hours. Please allow 5 - 10 days for delivery. For more information, please contact us on: 0487 788 897 or via email: orders@crawfordriverwines.com

#### What if the weather is hot?

Please note we will halt all shipping if there is an extremely hot period of weather and it exceeds 30 degrees. We will of course let you know and advise when the shipment is back underway.

# What wines will be in my shipment?

#### **Premium Wine Club:**

We will notify you by email before the shipment with a brief overview of what your pack will include. Please note that the exact wines are chosen by our winemaker just prior to each shipment.

#### **Curated Wine Club:**

Our Curated Club members are required to update their selection through the portal by logging into your account and then selecting 'My Portal' in the top right of the screen. From the menu you can select 'Wine Club', view all details, change your order. You can also email your selection to orders@crawfordriverwines.com or phone 0487 788 897.

#### I will be away during my next shipment, what can I do?

If you will be away during the time of shipping, you can select a 'ship after date' for your order. Alternatively, please contact us at <u>orders@crawfordriverwines.com</u> or phone 0487 788 897.



#### Can I change the address my wine is shipped to?

If you would like to change your shipping address, you can do this by logging in to your account and updating the shipping address associated with your Wine Club subscription under 'My Wine Club'. Please note that we will lock your account 2 days before processing your order.

## Can I cancel my membership?

Yes, you can cancel your membership at any time, but please note that we process payments 1 day prior from the shipment which will be in the first or second week of that month. Log in to your account and select "cancel" under 'My Wine Club' details. You can also make this request via email: <u>orders@crawfordriverwines.com</u> or phone 0487 788 897.

## Don't forget to check your spam/junk folder for wine club updates

Unfortunately, some of our correspondence is automatically sent to your spam/junk folder (often because it refers to the words 'credit card'). Please check this folder around shipment time, as we may be trying to contact you to update your credit card details. Failure to respond to our requests may result in your membership being cancelled.

#### How secure is my credit card information?

We do not keep a record of your credit card details. All your information is stored online, and to make your information more secure, your credit card details are not displayed in full.

#### Will you contact me if there are issues with processing my credit card

In most instances, our team try to contact you by phone, email and/or text message advising we are having issues processing your card. We kindly ask that you respond to these messages, as we will automatically cancel your membership should you fail to resolve your payment issue within two shipment periods.